

82-11345

16 DEC 1982

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration
Administrative Officer, DCIFROM: Bruce T. Johnson
Chairman, Fine Arts Commission

SUBJECT: Request for Approval to Incur Expenses

STAT

1. Approval is requested to incur expenses allowed

STAT
2. I believe the expenditure of appropriate funds is authorized under [] for the cost of lunches on 17 December 1982 for the purpose of maintaining a working relationship on behalf of the Fine Arts Commission with a noted art donor.

3. My guests will be Mr. Vincent Melzac, art collector, and his son, Steve Melzac.

4. U.S. Government employees serving on the Fine Arts Commission who will be present:

Bruce Johnson, Chairman, FAC

[] Agency Consultant

[], Exhibits Committee Chairman

[] Exterior Committee Chairman

[] Annexes Committee Chairman

[] Art Committee Chairman

STAT
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5. The DCI will be presenting an Agency Medallion to Mr. V. Melzac and he will be the guest of honor at a lunch with some members of the Fine Arts Commission. It is from Mr. Melzac's personal collection that the Fine Arts Commission has borrowed many of the art works on display in the Headquarters building. I certify that the attendance of Mr. Melzac and his son is considered essential to continue the liaison between Mr. Melzac and the Fine Arts Commission.

6. The estimated cost of this luncheon is \$12.00 for Messrs. Vincent and Steve Melzac. No claim will be made for the members of the Fine Arts Commission.


/s/ Bruce T. Johnson

Bruce T. Johnson

SUBJECT: Request for Approval to Incur Expenses

STAT

APPROVAL:

 Signed: James H. McDonald
Deputy Director for Administration

20 DEC 1982
Date

I certify the availability of funds in the amount indicated in paragraph 5.

Budget and Fiscal Officer, DCI

Date

APPROVAL:

Executive Director

Date

TRANSMITTAL SLIP		DATE
TO: <i>CH/FAC</i> <i>c/o ODP</i>		
ROOM NO.	BUILDING	
<i>2000</i>	<i>Hqs</i>	
REMARKS: <i>For Fine Arts Commission</i> <i>files</i>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241 1 FEB 55

REPLACES FORM 36-8 WHICH MAY BE USED.

(47)

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Request for Approval to Incur Expenses Under

DD/A Registry

82-1131/5

FROM:

Bruce T. Johnson
Chairman, Fine Arts Commission
2D00 HQS

EXTENSION

NO.

DATE

16 DEC 1982

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/AS/ODP
2D0105 HQS

17 DEC

17 DEC

Jm

INFORMATION

2.

3.

ADDA
7D18 HQS

20 DEC 1982

Jm

APPROVAL

4.

5.

AO/DCI
7C17 HQS

12/20

v

INFORMATION

6.

7.

DCI/B&F
7C17 HQS

12/20

Jm

CERTIFICATION

8.

9.

EXDIR
7E12 HQS

Jm

APPROVAL

10.

DCI/B&F
-600B

12/20

Jm

11.

CH/FAC
c/o D/ODP
2D00 HQS

12.

13.

14.

15.

STAT

STAT